

No. NCRTC/CO/HR/Rectt./33/2026

Date: 10/09/2026

**VACANCY NOTICE**  
**(No. 33/2026)**

**REQUIREMENT OF SUPERVISORS AND NON-SUPERVISORS ON**  
**CONTRACT (REGULAR PAY SCALE) BASIS**

|                                                                               |                                |
|-------------------------------------------------------------------------------|--------------------------------|
| <b>Date of commencement of online registration/ submission of application</b> | <b>10/09/2026</b>              |
| <b>Closing date of online application</b>                                     | <b>09/10/2026 (23:55 hrs.)</b> |
| <b>Tentative date of Computer Based Test (CBT)</b>                            | <b>November/ December 2026</b> |

National Capital Region Transport Corporation (NCRTC) – a Joint Venture of Govt of India and participating State Governments of Delhi, Haryana, Rajasthan and UP, under the administrative control of the Ministry of Housing and Urban Affairs is mandated for implementing the Namo Bharat Project in National Capital Region (NCR), ensuring a balanced and sustainable urban development through better connectivity and access. The Namo Bharat Project is a new, dedicated, high speed, rail based, high capacity, comfortable state of art, world class commuter service connecting regional nodes in NCR.

Three corridors are envisaged in the first phase, i.e. **Delhi-Meerut**, **Delhi-SNB-Alwar** and **Delhi-Panipat-Karnal**. At present, Delhi-Meerut Namo Bharat corridor has now been fully opened for commercial revenue run.

These projects will not only provide a vital new transport infrastructure backbone to the region but also act as a catalyst for development of suburban centers, creating jobs in the Indian economy and decongesting cities. The diversity of individuals and skills we require to execute the project is boundless. Further, the learning opportunities in an organization that is at its inflection point of initiating some of the largest infrastructure projects in this country will be immense. The complexity of the project and need to draw upon international learning will offer an accelerated opportunity for skill development of talented and motivated individuals, leading to exciting career prospects for the future. Our motto **“Gati se Pragati”**, applies to both the project and the motivated team that will embark on this journey with us.

NCRTC requires the following staff on contract (regular pay scale) basis, as mentioned below:

| <b>S. N.</b> | <b>Name of the Post</b>                                                               | <b>Pay Scale &amp; Level</b> | <b>UR</b> | <b>EWS</b> | <b>OBC (NCL)</b> | <b>SC</b> | <b>ST</b> | <b>Total</b> |
|--------------|---------------------------------------------------------------------------------------|------------------------------|-----------|------------|------------------|-----------|-----------|--------------|
| i.           | Supervisor-I<br>(Information Technology)<br>[Post Code-Co1]                           | Rs. 37000-115000<br>(S1)     | 04        | -          | 01               | -         | -         | 05           |
| ii.          | Supervisor-I<br>(Information Technology)<br>(Full Stack Developer)<br>[Post Code-Co2] | Rs. 37000-115000<br>(S1)     | 01        | -          | -                | -         | -         | 01           |
| iii.         | Supervisor-I<br>(Information Technology)                                              | Rs. 37000-115000             | 01        | -          | -                | -         | -         | 01           |

|              |                                                                                    |                          |           |          |           |           |          |           |
|--------------|------------------------------------------------------------------------------------|--------------------------|-----------|----------|-----------|-----------|----------|-----------|
|              | (Full Stack Developer) (ITMS)<br>[Post Code-Co3]                                   | (S1)                     |           |          |           |           |          |           |
| iv.          | Supervisor-I<br>(Information Technology)<br>(AFC & NCMC) (ITMS)<br>[Post Code-Co4] | Rs. 37000-115000<br>(S1) | 01        | -        | -         | -         | -        | 01        |
| v.           | Supervisor-I<br>(Corporate Hospitality)<br>[Post Code-Co5]                         | Rs. 37000-115000<br>(S1) | 01        | -        | -         | -         | -        | 01        |
| vi.          | Supervisor-I<br>(Corporate Communications)<br>[Post Code-Co6]                      | Rs. 37000-115000<br>(S1) | 01        | -        | -         | -         | -        | 01        |
| vii.         | Supervisor-I<br>(Electrical)<br>[Post Code-Co7]                                    | Rs. 37000-115000<br>(S1) | 02        | -        | -         | -         | -        | 02        |
| viii.        | Supervisor-I<br>(Civil)<br>[Post Code-Co8]                                         | Rs. 37000-115000<br>(S1) | 05        | -        | 01        | 01        | -        | 07        |
| ix.          | Junior Maintainer<br>(Electrical)<br>[Post Code-Co9]                               | Rs. 18250-59200<br>(NS3) | 02        | -        | -         | -         | -        | 02        |
| x.           | Junior Maintainer<br>(Fitter)<br>[Post Code-C10]                                   | Rs. 18250-59200<br>(NS3) | 02        | -        | -         | -         | -        | 02        |
| <b>Total</b> |                                                                                    |                          | <b>20</b> | <b>0</b> | <b>02</b> | <b>01</b> | <b>0</b> | <b>23</b> |

#### Post identified for PwBD:

| S. N. | Name of the Post                                                                          | Level | Post identified suitable for PwBD in following categories |
|-------|-------------------------------------------------------------------------------------------|-------|-----------------------------------------------------------|
| i.    | Supervisor-I (Information Technology)<br>[Post Code-Co1]                                  | S1    | b) HH.<br>c) OA, OL, OAL, BL, DW.                         |
| ii.   | Supervisor-I (Information Technology)<br>(Full Stack Developer)<br>[Post Code-Co2]        | S1    | b) HH.<br>c) OA, OL, OAL, BL, DW.                         |
| iii.  | Supervisor-I (Information Technology)<br>(Full Stack Developer) (ITMS)<br>[Post Code-Co3] | S1    | b) HH.<br>c) OA, OL, OAL, BL, DW.                         |
| iv.   | Supervisor-I (Information Technology)<br>(AFC & NCMC) (ITMS)<br>[Post Code-Co4]           | S1    | b) HH.<br>c) OA, OL, OAL, BL, DW.                         |
| v.    | Supervisor-I (Corporate Hospitality)<br>[Post Code-Co5]                                   | S1    | c) OA, OL, BL, AAV, DW.                                   |
| vi.   | Supervisor-I (Corporate Communications)<br>[Post Code-Co6]                                | S1    | c) OA, OL, BL, AAV, DW.                                   |
| vii.  | Supervisor-I (Electrical)<br>[Post Code-Co7]                                              | S1    | b) HH.<br>c) LC, DW, AAV.                                 |
| viii. | Supervisor-I (Civil)<br>[Post Code-Co8]                                                   | S1    | c) LC, DW, AAV.                                           |

Category wise and post wise details of **vacancies reserved** for Persons with Benchmark Disabilities (PwBD) are given below:

| S. N. | Name of the Post                           | Reserved for identified categories of Persons with Benchmark Disabilities (PwBD) |                      |            |
|-------|--------------------------------------------|----------------------------------------------------------------------------------|----------------------|------------|
|       |                                            | Level                                                                            | c                    | Total PwBD |
| i.    | Supervisor-I<br>(Civil)<br>[Post Code-Co8] | S1                                                                               | 01<br>c) LC, DW, AAV | 01         |

#### Abbreviations used for PwBD:

| (Cat.) | Disabilities                                                                                                        | Abbreviations                                                                                                                            |
|--------|---------------------------------------------------------------------------------------------------------------------|------------------------------------------------------------------------------------------------------------------------------------------|
| b)     | Hard of Hearing                                                                                                     | HH- Hard of Hearing                                                                                                                      |
| c)     | Locomotor Disability including Cerebral Palsy, Leprosy Cured, Dwarfism, Acid Attacks Victims and Muscular Dystrophy | OA- One Arm<br>OL- One Leg<br>OAL- One Arm and One Leg<br>BL- Both Legs<br>LC- Leprosy Cured<br>DW- Dwarfism<br>AAV- Acid Attack Victims |

#### 1. ELIGIBILITY CRITERIA (As on 10/09/2026)

| S. N. | Post Name                                                                                    | Max. Age (Yrs.) | Essential Qualification                                                                                                                                                                                |
|-------|----------------------------------------------------------------------------------------------|-----------------|--------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| i.    | Supervisor-I<br>(Information Technology)<br>[Post Code-Co1]                                  | 28              | 03 Years Diploma in Computer Science/ Information Technology or B.C.A./ B. Sc. (IT) or B.E./ B. Tech. (Computer Science/ Information Technology/ Electronics) or M.C.A. or its equivalent (Full Time). |
| ii.   | Supervisor-I<br>(Information Technology)<br>(Full Stack Developer)<br>[Post Code-Co2]        | 28              | 03 Years Diploma in Computer Science/ Information Technology or B.C.A./ B. Sc. (IT) or B.E./ B. Tech. (Computer Science/ Information Technology/ Electronics) or M.C.A. or its equivalent (Full Time). |
| iii.  | Supervisor-I<br>(Information Technology)<br>(Full Stack Developer) (ITMS)<br>[Post Code-Co3] | 28              | 03 Years Diploma in Computer Science/ Information Technology or B.C.A./ B. Sc. (IT) or B.E./ B. Tech. (Computer Science/ Information Technology/ Electronics) or M.C.A. or its equivalent (Full Time). |
| iv.   | Supervisor-I<br>(Information Technology)<br>(AFC & NCMC) (ITMS)<br>[Post Code-Co4]           | 28              | 03 Years Diploma in Computer Science/ Information Technology or B.C.A./ B. Sc. (IT) or B.E./ B. Tech. (Computer Science/ Information Technology/ Electronics) or M.C.A. or its equivalent (Full Time). |
| v.    | Supervisor-I<br>(Corporate Hospitality)<br>[Post Code-Co5]                                   | 28              | Graduate in Hospitality and Hotel Administration/ Hospitality Management/ Hotel Management or equivalent (Full Time).                                                                                  |

|       |                                                               |    |                                                                                                           |
|-------|---------------------------------------------------------------|----|-----------------------------------------------------------------------------------------------------------|
| vi.   | Supervisor-I<br>(Corporate Communications)<br>[Post Code-Co6] | 28 | Graduate and P.G. Degree/ P.G. Diploma in Mass Communication/ Public Relations or equivalent (Full Time). |
| vii.  | Supervisor-I<br>(Electrical)<br>[Post Code-Co7]               | 28 | 03 Years Diploma in Electrical Engineering or equivalent (Full Time).                                     |
| viii. | Supervisor-I<br>(Civil)<br>[Post Code-Co8]                    | 28 | 03 Years Diploma in Civil Engineering or equivalent (Full Time).                                          |
| ix.   | Junior Maintainer<br>(Electrical)<br>[Post Code-Co9]          | 28 | ITI (NCVT/ SCVT) Certificate in Electrician trade or equivalent (Full Time).                              |
| x.    | Junior Maintainer<br>(Fitter)<br>[Post Code-C10]              | 28 | ITI (NCVT/ SCVT) Certificate in Fitter trade or equivalent (Full Time).                                   |

**Note:**

- i. *Before applying, the candidates shall ensure that they fulfill all eligibility criteria as mentioned in the Vacancy Notice for the post/(s). NCRTC will verify the eligibility with reference to the original documents on the date of Medical Examination. If the candidates are not found eligible during document verification, they will not be considered for next stage of selection process and their candidature will be rejected. Their admission to all the stages of selection process will be purely provisional, subject to meeting the prescribed eligibility criteria.*
- ii. *Essential Education Qualification(s) required as indicated above against each post are mandatory.*
- iii. *Only Full Time Regular Courses will be considered.*
- iv. *Only Indian Nationals above 18 years of age are eligible to apply.*
- v. *All essential qualification(s) must be from UGC recognized Indian University/ UGC recognized Indian Deemed University or AICTE approved course from Autonomous Indian Institutions/ concerned statutory council (wherever applicable). No claim of possession equivalent to a prescribed qualification shall be entertained.*
- vi. *Candidates claiming equivalence in qualification shall be required to produce a copy of the equivalence certificate.*
- vii. *In case of Degree/ Diploma in Management qualifications where there is a mention of Dual Specialization, one of the specializations necessarily needs to be function specific for which the post has been advertised.*
- viii. *Wherever, CGPA/ OGPA/ CPI or grade as a degree is awarded, equivalent percentage of marks should be indicated in the application as per norms adopted by the University/ Institute. Candidates will be required to submit documentary proof/ certificate to this effect from the University/ Institute at the time of Medical Examination, if called for the same.*
- ix. *The cut-off date for determining all eligibility criteria/ experience/ other conditions should be fulfilled on **10/09/2026**.*
- x.
- xi. *For Post Code- Co7 to Co8, where Diploma in Engineering has been prescribed as qualification, B.E./ B. Tech. / B. Sc. (Engg.) (Full Time) in relevant discipline shall also be permitted.*
- xii. *For Post Code- Co9 to C10, the candidates must have ITI qualifications, without which higher qualification will not be considered.*
- xiii. *In case of Ex-servicemen, relaxation in age shall be permitted as per Govt. of India's instructions subject to a maximum age of 50 years after availing all age-related relaxations.*

**2. RESERVATION, CONCESSIONS AND RELAXATIONS (Only in case of reserved vacancy for specific category)**

- 2.1. Candidates seeking reservation as SC/ ST/ OBC (NCL), shall have to produce a certificate in the

prescribed proforma, meant for appointment to posts under the Government of India, from the designated authority indicating clearly the candidate's caste, the Act/ Order under which the caste is recognized as SC/ ST/ OBC (NCL) and the Village/ Town the candidate is ordinarily a resident of.

- 2.2. The OBC candidates who belong to 'Creamy Layer' are not entitled for concession admissible to OBC (NCL) candidates and such candidates will have to indicate their category as 'UR'.
- 2.3. Candidates seeking reservation as EWS shall have to produce an 'Income and Asset Certificate' valid for the current financial year, issued by a Competent Authority based on gross annual income of the previous Financial Year in the format prescribed by the Government of India. Candidates are advised to be in possession of an 'Income and Assets Certificate' as mentioned above issued on or after the start of the current financial year at the time of the Medical Examination.
- 2.4. Ex-Servicemen who have already secured regular employment in the Central/ State Government/ CPSEs/ Autonomous Bodies/ Govt. instrumentalities for any post are permitted the benefit of age relaxation as admissible to Ex-servicemen for securing another employment in any higher post or service. However, such candidates will not be eligible for the benefit of reservation, if any for Ex-Servicemen.
- 2.5. Relaxation in Upper Age Limit shall be applicable for PwBD candidates irrespective of the fact whether the post is reserved or not, provided the post is identified suitable for PwBD. Any other relaxation for PwBD category candidates will be in accordance with the Government of India directives in this regard.
- 2.6. Only such PwBD Category candidates would be eligible to avail the applicable benefit of reservation who suffer from not less than 40% of relevant disability. For claiming the benefit of reservation/ concessions applicable for PwBD, the candidates will have to submit a disability certificate as per formats prescribed by the Ministry of Social Justice and Empowerment vide notification no. G.S.R. 591 (E) dated 15.06.2017 in support of their claim. In case, the candidate fails to produce the certificate in the prescribed format issued by Competent Authority, his/ her candidature shall not be considered.

**2.7. Age Relaxation:**

| Sl. No. | Category                                                                                                                                                                                                                             | Age Relaxation (in years) |
|---------|--------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|---------------------------|
| i.      | Scheduled Caste/ Scheduled Tribes (SC/ ST)                                                                                                                                                                                           | 05                        |
| ii.     | Other Backward Class (Non-Creamy Layer) (OBC (NCL))                                                                                                                                                                                  | 03                        |
| iii.    | Upper age limit shall be relaxed by the length of military service increased by three years in the case of Ex-servicemen and commissioned officers including Emergency Commissioned Officers of Short Service Commissioned Officers. | 03                        |
| iv.     | PwBD - UR/ EWS                                                                                                                                                                                                                       | 10                        |
| v.      | PwBD - OBC (NCL)                                                                                                                                                                                                                     | 13                        |
| vi.     | PwBD - SC/ ST                                                                                                                                                                                                                        | 15                        |

- 2.8. Cumulative relaxation in age for one/ more than one category (mentioned in the table above) taken together shall be admissible.
- 2.9. If the SC/ ST/ OBC (NCL)/ EWS/ PwBD certificate has been issued in a language other than English/ Hindi, the candidates will be required to submit a self-certified translated copy of the same either in English or Hindi.
- 2.10. Candidates belonging to the SC/ ST/ OBC/ EWS/ PwBD (if applicable) category can apply against unreserved posts, provided they meet the eligibility criteria specified for the post prescribed for unreserved candidates. In such case, the SC/ ST/ OBC/ EWS candidates will not be considered for any

relaxation in age and/ or qualifying marks in the Computer Based Test (CBT)/ Medical Examination or at any stage in the entire recruitment process, if they apply against unreserved posts.

- 2.11. The above guidelines are subject to change in view of any Government of India guidelines/ clarifications issued from time to time.
- 2.12. Maximum upper age of the candidates shall not exceed 50 years including all possible age relaxations.
- 2.13. NCRTC employees who have completed one year of service in NCRTC as on date of notification of vacancy shall be eligible for the following:

**A. Relaxation in Age:** Shall be provided with age relaxation to the extent of the completed years of service in NCRTC.

**B. Relaxation in Qualification:** the requirement of Full-Time qualification shall also be relaxed.

### 3. SELECTION PROCESS

- 3.1. The selection methodology will comprise a Computer Based Test (CBT), followed by medical fitness test in prescribed medical standards, as per Indian Railway Medical Manual.
- 3.2. Syllabus of the Computer Based Test (CBT) will be hosted on the NCRTC's website separately.
- 3.3. The candidates will have the option to appear for Computer Based Test (CBT) either in Hindi or English.
- 3.4. There shall be 100 questions in the Computer Based Test (CBT) and total marks shall be 100. Each correct answer shall carry 01 mark and there shall be no negative marking for wrong answers. The minimum qualifying percentage for (UR/ OBC (NCL)/ EWS is 60%) and for (SC/ ST/ PwBD/ EXM is 50%), further selection shall be made on merit basis.
- 3.5. Duration of Computer Based Test (CBT) shall be of 90 minutes.
- 3.6. Obtaining minimum qualifying marks in the Computer Based Test (CBT) does not confer any right or claim by the candidate for being shortlisted for further consideration or the final selection, as the same depends on number of positions, ratio applied and relative performance in the respective categories.
- 3.7. **TEST CENTERS:** - Candidates must give preference of five (05) cities for their Test Center while filling online application and no change under any circumstances will be considered subsequently. However, NCRTC reserves the right to assign any test center, cancel or add any center. The Test Center options are: **Delhi-NCR, Lucknow, Ahmedabad, Bhopal, Mumbai, Kolkata, Bhubaneswar, Hyderabad, Bengaluru, Chennai, Kanpur, Agra, Vadodara, Indore, Thane, Pune, Guwahati, Raipur (Chhattisgarh), Cuttack, Harohalli, Jaipur and Patiala.**

### 4. MEDICAL EXAMINATION

- 4.1. Candidates selected after Computer Based Test (CBT), shall have to undergo the medical fitness test and meet the medical standards as mentioned below:
  - i. For Post Code - C01 to C06: **C-1 standard.**
  - ii. For Post Code - C07 to C08: **A-3 standard.**
  - iii. For Post Code - C09 to C10: **B-1 standard.**

**A-3 standard:** Physically fit in all respects. Visual Standards – Distant Vision: 6/9, 6/9 with or without glasses. Near Vision: Sn: 0.6, 0.6 with or without glasses. Colour Vision, Binocular Vision, Field of Vision & Night Vision must be present. Power of glasses not to exceed +/- 2D. Lasik surgery not allowed.

**B-1 standard:** Physically fit in all respects. Visual Standards – Distant Vision: 6/9, 6/12 with or without glasses (power not to exceed +/- 4D). Near Vision: Sn: 0.6,0.6 with or without glasses when reading or close work is required. Colour Vision, Binocular Vision & Night Vision must be present. Power of glasses not to exceed +/- 4D. Lasik surgery not allowed.

**C-1 standard:** Physically fit in all respects. Visual Standards – Distant Vision: 6/12, 6/18 with or without glasses. Near Vision: Sn: 0.6,0.6 with or without glasses when reading or close work is required.

**Note: -** The above medical standards (criteria) are indicative and not exhaustive and apply to candidates in general. For detailed information, refer Indian Railway Medical Manual (IRMM) (<http://www.indianrailways.gov.in/railwayboard/uploads/codesmanual/MMVol-I/Chapter5.pdf>). Candidates may note that for vision correction, lasik surgery or any form of radial keratotomy is not permitted.

- 4.2. Expenses for first time medical examination will be borne by NCRTC. However, in case a candidate does not join in time and seeks extension for joining or re-examination, then for the second time medical examination/ re-examination, if need arises, the expenditure for the medical test(s) will be borne by the candidate himself/ herself.

## 5. SURETY BOND

- 5.1. The selected candidates shall have to execute a Surety Bond to serve the Corporation for a minimum period, as given below:

| Category & Post Code                   | Bond amount    | Min. period to serve the Corporation |
|----------------------------------------|----------------|--------------------------------------|
| Supervisor (Post Code: Co1 to Co8)     | Rs. 4,00,000/- | 03 years                             |
| Non-Supervisor (Post Code: Co9 to C10) | Rs. 3,00,000/- | 03 years                             |

- 5.2. One-month prior notice on either side will be required to be served before resignation/ termination from the Corporation.

## 6. CHARACTER AND ANTECEDENTS

- 6.1. The success in the selection process does not confer any right to appointment unless the character & antecedents are found satisfactory after such an inquiry, as may be necessary, that the candidate with regard to his/ her character & antecedents is suitable in all respects for appointment to service.
- 6.2. The above requirement shall be relaxed in case of employees drawn from other Government Departments/ CPSEs/ SPSEs/ Metro/ Railways/ instrumentalities of Government or on deputation/ absorption.
- 6.3. Verification of new inductee who has stayed abroad during the last five years shall be sent to Indian Embassy of concerned country. In case the stay abroad is for study/ employment, request may also be sent to Head of Department/ Institution/ previous employer, as the case may be issuing of character certificate. Clearance from any of the above authorities viz., Indian Embassy/ Academic Institution or employer will be accepted for the purpose of verification of character/ antecedents.
- 6.4. The employees recruited under the Ex-servicemen quota are exempted from verification of character and antecedents, if the period intervening their date of discharge from Armed Forces and their date of joining the Company is less than one (01) year.
- 6.5. The employee will be required to fill an Attestation Form, at the time of initial appointment, wherein any information suppressed or wrongly declared will render his/ her removal from service summarily,

as well as make him/ her liable for other implications, as provided under the rules of the Corporation and the laws of the land.

## 7. EMOLUMENTS & PLACE OF POSTING

| Grade/ Level | Pay Scale           | Initial Basic Pay |
|--------------|---------------------|-------------------|
| (S1)         | Rs. 37,000-1,15,000 | Rs. 37,000/-      |
| (NS3)        | Rs. 18,250-59,200   | Rs. 18,250/-      |

- 7.1. In addition to Basic Pay, Variable Dearness Allowance (VDA), House Rent Allowance (HRA), Perks and Allowances under Cafeteria Approach at the applicable rates shall also be provided. Other Benefits and Allowances as per extant Company Rules.
- 7.2. The selected candidate may be posted at any office/ workplace/ Project units of NCRTC or any of the subsidiaries/ Joint Ventures of NCRTC.
- 7.3. The selected candidate may be assigned jobs/ functions/ assignments as per the business requirements of the Company, including working in shift operations.

## 8. TERM OF CONTRACT

- 8.1. The term of contract will be for a period of 05 (five) years from the date of appointment. In case of non-satisfactory performance, the services may be terminated at any time giving one month's notice or payment in lieu of notice, without assigning any reason.
- 8.2. **These posts are purely on contract basis. Employment shall not confer right to regularization of services.**

## 9. TRAINING

- 9.1. The selected candidates will undergo intensive On-the-Job training for prescribed duration before posting at the job. The Corporation has the right to enhance or reduce the training period at its discretion for any or all the trainees.

## 10. PAYMENT OF ONLINE APPLICATION FEE

- 10.1. UR, OBC (NCL), EWS and Ex-Servicemen category candidates are required to pay a non-refundable fee of Rs. 500/- exclusive of transaction processing charges + GST, as applicable.
- 10.2. SC/ ST/ PwBD category candidates are NOT required to pay any fee.
- 10.3. Recruitment fee including transaction processing charges plus GST once paid will not be refunded under any circumstances. Candidates are therefore advised to verify their eligibility, the closing date for submission of online application before paying the application fee.
- 10.4. If a candidate wants to apply for more than one post, he/ she will have to pay application fee for each post separately.
- 10.5. Credit/ Debit Card/ Net banking shall be used for online transaction/ payment. Applicant must read declaration and preview application form before submission, also they can take a printout of the application form.
- 10.6. Applicant will be redirected to payment gateway post submission of application form which shall be available w.e.f. **10/09/2026**. Only after successful transaction, a payment acknowledgment (with unique application number, transaction ID, applicant name, category, exam fee and post applied for)

will be generated and should be downloaded for any future communication regarding application form.

## 11. HOW TO APPLY

- 11.1. Candidates are required to apply online through website [www.ncrtc.in](http://www.ncrtc.in) only. No other means/ mode of application will be accepted and there shall be no need to submit any hard copies of the uploaded documents.
- 11.2. Candidates are required to have a valid personal e-mail ID and valid mobile number. It should be kept active during the currency of this recruitment process. In case a candidate does not have a valid personal e-mail ID, he/ she should create his/ her new e-mail ID before applying online. Under no circumstances, he/ she should share/ mention e-mail ID to/ of any other person.
- 11.3. More than one application should not be submitted by any candidate for any particular post. In case of multiple applications for one post, only the latest application will be considered. However, the candidate may apply for more than one post.
- 11.4. **Steps to be followed:**
  - a) Candidates are first required to go to the NCRTC's website [www.ncrtc.in](http://www.ncrtc.in) and click on the link "Career".
  - b) Thereafter, he/ she may open the recruitment notification titled "**Click here** for Vacancy Notice No. **33/2026**".
  - c) He/ she should thoroughly go through the vacancy notification first to know the eligibility, age criteria, etc.
  - d) The candidate needs to register first before applying.
  - e) On Successful completion of registration an application number/ login id and password will be generated. (Login id and password shall be received on e-mail & mobile number).
  - f) From **10/09/2026** onwards, candidates should fill up the application form having all the details relating to age, personal details, educational qualification etc. online in the application form. Candidates will have to upload scanned copy of: -
    - i. Recent passport size color photo (minimum size 100KB and maximum size 200KB Size in JPG/ JPEG format).
    - ii. Recent scanned signature (minimum size 80KB and maximum size 150KB Size in JPG/ JPEG format).
    - iii. Category/ Caste certificate(s) (OBC (NCL)/ SC/ ST/ EWS/ EXM), Educational and other certificates (minimum size 100KB and maximum size 1000KB in JPG/ JPEG/ PDF format only).
- 11.5. Mere registration of candidate shall not make the candidate eligible for appearing in the examination. Until the payment is successfully made, the applications shall not be accepted.
- 11.6. While candidates can submit their online applications and make payment till **23:55 hrs.** on **09/10/2026**, they are advised to submit their application at least two days before the closing date so as to avoid transaction failures and for any reason whatsoever.
- 11.7. Candidates should take utmost care to furnish the correct details while filling in the on-line application. **Candidate can edit the application form at any stage before final submission.** Hence,

candidates are advised to take a preview of the application form before submitting the same. Once the form is submitted, it can't be edited.

## **12. IMPORTANT INSTRUCTIONS**

- 12.1. While applying for the posts, the applicant should ensure that he/ she fulfils the eligibility and other norms mentioned above on the specified dates and that the particulars furnished by him/ her are correct in all respects. In case, it is detected at any stage of recruitment that a candidate does not fulfill the eligibility norms/ criteria and/or that he/ she has furnished any incorrect/ false information or has suppressed/ concocted any material fact(s), his/ her candidature will stand cancelled. If any of these shortcomings is/ are detected even after appointment, his/ her services are liable to be terminated.
- 12.2. The selection of candidate by NCRTC does not confer any right to the candidate for appointment.
- 12.3. Caste, Ex-Servicemen and EWS Certificate should be as per the formats prescribed by the Government of India, for seeking reservation/ relaxation etc. No other format will be acceptable. EWS vacancies are tentative and subject to further directives of the Government of India and outcome of any litigation. The appointment would be provisional and subject to the Income and Asset certificate being verified through the proper channels and if the verification reveals that the claim to belong to EWS is fake/ false the services will be terminated forthwith without assigning any further reasons and without prejudice to such further action as may be taken under the provisions of the BNS for production of fake/ false certificate.
- 12.4. Candidates should keep sufficient number of same photographs in reserve for future use, which they use in the application form.
- 12.5. Request for change of mailing address/ e-mail address and Mobile Number will not be entertained under any circumstances.
- 12.6. Court of jurisdiction for any dispute will be at Delhi only.
- 12.7. NCRTC reserves the right to fix the minimum standard/ qualifying marks for selection for any/ all posts.
- 12.8. Candidates must remain in constant touch with NCRTC's website [www.ncrtc.in](http://www.ncrtc.in) for information regarding dates of CBT, result of CBT, etc. The eligible candidates may download the admit card through NCRTC's website [www.ncrtc.in](http://www.ncrtc.in) only.
- 12.9. The link for accessing the admit card for CBT will also be sent on the registered email of the candidate. A candidate, however, has to download his/ her admit card from NCRTC website [www.ncrtc.in](http://www.ncrtc.in) only. NCRTC will not be responsible for any information issued/ posted on any website other than NCRTC's, viz., [www.ncrtc.in](http://www.ncrtc.in).
- 12.10. The issue of Admit Card to appear in the CBT/ Medical fitness test or the fact of having passed these tests or having been placed on the final merit list, would not be a proof of candidate's eligibility. The candidature will be purely provisional subject to eligibility and other verification, before, or, after appointment in NCRTC. The onus of ensuring that the candidate meets all the eligibility requirements will rest on the candidate himself/ herself, all through the recruitment process. Candidates will be allowed to appear in the CBT/ Medical fitness test purely on provisional basis and no candidate has a right to appointment or any compensation, only on the ground of having appeared in, or, having passed the written/ medical fitness or any other screening test.
- 12.11. Canvassing in any form will disqualify the candidate.
- 12.12. Management reserves the right to call or not to call any/ all of the candidates who have responded against this advertisement or to cancel/ postpone the entire process itself due to various administrative reasons.

- 12.13. Bringing mobile phone/ Communication device in the examination hall will be deemed Guilty of Misconduct & suitable action including immediate expulsion of candidate from the examination hall will be taken.
- 12.14. Candidates while applying for more than one post should keep in mind that CBT for multiple posts may be held at the same date and time. Accordingly, candidates can appear in CBT for one post only.

N.B.: Candidates should refer to advertisement given in the Employment News or on NCRTC's website only, for the purpose of applying for the jobs. NCRTC has not authorized any other agency/ vendor/ website to publish the instant advertisement and application form or issue of admit cards online. The only and accepted mode of submission of application has exhaustively been explained above under title "How to apply". In case of any discrepancy in advertisements published in various newspapers/ Employment News etc., the contents as available on NCRTC's website i.e. [www.ncrtc.in](http://www.ncrtc.in), will prevail. Any update, corrigendum etc. of this advertisement will be posted in NCRTC's website only. Hence, candidates are requested to keep in regular touch with the website, i.e. [www.ncrtc.in](http://www.ncrtc.in).

**For any query kindly contact Helpdesk provided under advertisement link.**

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